

World Computer Exchange, Inc.
113th Meeting of the Board of Directors
14 September 2021 2:17 to 3:38 PM
Hull, Massachusetts 02045

***Mission:** To reduce the digital divide for youth in developing countries; to use our global network of partnerships to enhance communities in these countries; and to promote the reuse of electronic equipment and its ultimate disposal in an environmentally responsible manner.*

Future Meetings: Dec 14, Feb 8, Apr 12, Jun 14, Sep 13 Time moving earlier to Noon to 1:30 Eastern US time since Manoj Kumar now lives in India.

Present: Peter Hellmonds, Jeremy Griffiths, Lisa Dale, Suzanne Grant Lewis, Ayesha Hassan, and Timothy Anderson. **Staff:** Pamela Cooney. **Absent:** Richard Gingras and Manoj Kumar.

Minutes: Upon a motion made by Lisa Dale and seconded by Ayesha Hassan, the Board **VOTED** unanimously to approve the [June Minutes](#) as amended to show the number of computers shipped in FY'21 as 693.

Partner Votes: After discussion and upon a motion made by Peter Hellmonds and seconded by Ayesha Hassan the Board **VOTED** unanimously to approve the following two new partners: Department of Physics, University of Cape Coast, Ghana ([Implementation Plan](#)), [HORIZON NOUVEAU-TOGO](#) in Togo [54th WCE Country] ([Implementation Plan](#))

Treasurer's Report: Jeremy Griffiths reviewed with the Board the following three documents: [Profit & Loss Comparison](#), the [Balance Sheet Comparison](#), and the [Cash Flow for next quarter](#). He pointed out that WCE is currently doing better than the prior fiscal year due to additional donations and program fees from partners.

Services : [YTD Services Update](#) Timothy Anderson again presented the 5 WCE services with Goals for each – now with YTD status update on progress on each service. Ayesha Hassan volunteered to assist with Inspire Girls. This document will be updated prior to each Board meeting.

Shipping: [Potential Shipments](#) YTD Update. Timothy Anderson reported that shipments have resumed after months of his focusing most of his work on marketing to close deals on shipments. He reported that there are now more than twice as many shipments in the pipeline as at this time last year. Suzanne Grant Lewis requested a copy of the evaluation form that recipients are asked to complete annually for three years. This document will be updated prior to each Board meeting. **FY'22 YTD Shipping Status Update: Goal: 1,500: Shipped: 684.** In process 171. Ethiopia (594 SHIPPED), Ghana (52 SHIPPED) (61 PACKED), Liberia (5 PAID & PACKED), Madagascar (33 SHIPPED), Puerto Rico (50 PAID), South Africa (5 PAID), Tanzania (32? PARTIALLY PAID), Togo (5 SHIPPED), Zambia (17 PAID)

Fundraising: [YTD Update of Fundraising Plan](#). Timothy Anderson again presented the fundraising plan – now with YTD status update on each part of the plan. Peter Hellmonds noted that Timothy Anderson had checked in with Robb Rill and provided him with the TOR that the Board previously reviewed. He responded that it was good but Timothy Anderson has not heard back any movement toward his going forward with funding \$50,000 for a development officer. Peter Hellmonds asked Jeremy Griffiths to follow-up with Robb Rill and he did during the Board meeting. Timothy Anderson asked for help from the Board on Friends and Family and on companies CSR departments. Ayesha

Hassan offered to help with fundraising and with Friends and Family and asked that Board members receive materials to send to their friends and family by October. This document will be updated prior to each Board meeting.

Key Performance Indicators: Manoj Kumar and Lisa Dale. This item was postponed until the December Board meeting. Peter Hellmonds is going to become more involved in this and he also recruited Ayesha Hassan.

Other Business: Upon the request of Lisa Dale, Timothy Anderson submitted a draft of a [Computer inventory and draft disposal plan](#). The Board did not set any goal for inventory reduction. This document will be updated at the end of November for review again at the December Board meeting.

Also upon the request of Lisa Dale, the agenda includes this item about minimum revenue requirement. This item resulted from a scam from what was seen as a large NGO. Timothy Anderson was asked to have a draft about this for the next meeting to help the Board in deciding if it wants to set a new policy for this.

Background as presented in last Board meeting: Timothy Anderson made a disappointing and embarrassing mistake with the scam version of World Vision because we had accepted purchase orders from the real World Vision before and they had paid in a somewhat timely fashion as we met certain benchmarks and because he was overly eager to enter into a larger relationship with a large NGO. Inventory was reduced by this shipment - but no funds were lost as he had them arrange for the shipping so they paid those out-of-pocket expenses. **Current Revenue Procedure:** WCE secures full funding from all partners before shipping except in the case of WCE Field Associates and large NGOs that use purchase orders. In these cases, they are required to pay at least 1/3 up-front with clear written plan of how the balance is paid.

Pamela Cooney
Clerk
16 September 2021