

**World Computer Exchange, Inc.**  
114<sup>th</sup> Meeting of the Board of Directors  
14 December 2021 Noon to 1:30 PM  
Hull, Massachusetts 02045

**Mission:** *To reduce the digital divide for youth in developing countries; to use our global network of partnerships to enhance communities in these countries; and to promote the reuse of electronic equipment and its ultimate disposal in an environmentally responsible manner.*

**Future Meetings:** Feb 8, Apr 12, Jun 14, Sep 13, Dec 13 Time was moved earlier to Noon to 1:30 Eastern US time since Manoj Kumar now lives in India.

**Present:** Peter Hellmonds, Jeremy Griffiths, Suzanne Grant Lewis, Ayesha Hassan, Manoj Kumar, and Timothy Anderson. **Staff:** Pamela Cooney. **Absent:** Lisa Dale and Richard Gingras

**Minutes:** Upon a motion made by Suzanne Grant Lewis and seconded by Ayesha Hassan, the Board **VOTED** unanimously to approve the [September Minutes](#) as presented.

**New Partners:** There was some discussion of scams in Ghana and Manoj Kumar suggested the need for the Board to discuss methods of due diligence. Upon a motion made by Ayesha Hassan and seconded by Suzanne Grant Lewis, the Board unanimously **VOTED** to approve the following five new WCE partners as recommended: Keta Senior High Technical School in Ghana ([Plan](#)), [Asociacion Rio Bravo Casa Hogar](#) in Mexico ([Plan](#)), [Horizon](#) in Guatemala ([Plan](#)), [Thrive Ansanm](#) in Haiti ([Plan](#)), [Empathy FX](#) in Ghana ([Plan](#)).

**Treasurer's Report:** The Treasurer discussed with the Board these three documents: [Profit & Loss](#) Comparison, [Balance Sheet](#) Comparison, [Cash Flow](#) for next quarter. He reported that we are doing similar to the prior fiscal year. Suzanne Grant Lewis and Jeremy Griffith raised questions about WCE paying back the unforgiven portion of the PPP loan.

**Shipping Update:** The Board briefly discussed shipping raising questions about how adverse the pandemic currently is in impacting volunteers, Field Associates, partners, and payments. **Goal: 1,500:** YTD Shipped: **882.** 59% in first 5.5 months. Ethiopia (596), Ghana (52) (66), Haiti (10) (10), Honduras (50), Kenya (5), Liberia (5), Madagascar (33), Mexico (50), Togo (5). **In Process in Next 4 Months: 582:** Belize (40), Cameroon (75), Ghana (81) (60), Kenya (10), Liberia (23), Malawi (100), Puerto Rico (50), Sierra Leone (50), South Africa (5), Tanzania (20?), Uganda (5), Zambia (23+) (40)

**Services:** YTD [Services](#) status update was briefly reviewed by the Board.

**Fundraising:** YTD status update of [Fundraising Plan](#) and update on search for Foundations Fundraiser was briefly discussed by the Board and Ayesha Hassan offered to set a meeting between Timothy Anderson and a friend of hers who currently raises funds and has raised funds for Red Cross Canada. The Board discussed how to post the summary for this job and a link to our TOR

**Key Performance Indicators:** The Board did not discuss and **VOTED** to move this and the following item to the next Board meeting moved by Peter Hellmonds and seconded by Suzanne Grant Lewis.

**Other Business:** The Board did not discuss **Current Revenue Procedure:** WCE secures full funding from all partners before shipping except in the case of WCE Field Associates and large NGOs that use purchase orders. In these cases, they are required to pay at least 1/3 up-front with clear written plan of how the balance is paid nor a [Computer inventory and draft disposal plan](#).

Pamela Cooney  
Clerk  
19 December 2021